



PRESS RELEASE

SUBMISSION OF INDIVIDUAL TAX RETURNS FOR TAX YEAR 2013

The Botswana Unified Revenue Service informs the public that individual tax returns are due for submission until **30th September 2013**. In order to improve service, BURS has set up additional service points for filing of individual tax returns from the 16th to the 27th September 2013 inclusive of the weekend. **This service will be provided only to registered taxpayers who have been issued with Tax Identification Numbers (TIN) and tax certificates. Those without TINs will only be assisted at a BURS Office.**

This service will be provided at the following areas:

GABORONE

Service Point	Operating days	Operating times
BURS Head Office	Normal operating days	07:30hrs – 16:30hrs
G/West Community Centre	16 th to 21 st September 2013	08:30hrs – 16:30hrs
Boipuso Hall	16 th to 27 th September 2013	08:30hrs – 16:30hrs
Game City Mall next to Nandos	16 th to 27 th September 2013	08:30hrs – 16:30hrs
Riverwalk Mall next to Pick n' Pay	16 th to 27 th September 2013	08:30hrs – 16:30hrs
Gaborone Civic Centre	22 nd to 27 th September 2013	08:30hrs – 16:30hrs

FRANCISTOWN

Service Point	Operating days	Operating times
BURS Regional Office	Normal operating days	07:30hrs – 16:30hrs
Galo Mall Dunns & Style area	16 th to 27 th September 2013	09:00hrs – 16:30hrs
Nswazwi Mall between PEP and Ackermans in the gazebo area	16 th to 27 th September 2013	09:00hrs – 16:30hrs
Nzano Mall next to Game &	16 th to 27 th September 2013	09:00hrs – 16:30hrs

Jet		
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MAUN

Service Point	Operating days	Operating times
BURS Regional Office	Normal operating days	07:30hrs – 16:30hrs
Maun Old Mall between Nandos and Choice	16 th to 27 th September 2013	08:30hrs – 16:30hrs
Airport on the side of airport building	16 th to 27 th September 2013	08:30hrs – 16:30hrs

PALAPYE

Service Point	Operating days	Operating times
BURS Regional Office	Normal operating days	07:30hrs – 16:30hrs

SELEBI PHIKWE

Service Point	Operating days	Operating times
BURS Regional Office	Normal operating days	07:30hrs – 16:30hrs

LOBATSE

Service Point	Operating days	Operating times
BURS Regional Office	Normal operating days	07:30hrs – 16:30hrs

The public is further advised that returns may also be mailed to the following BURS addresses:

**Private Bag 0013
Gaborone
Tel: 363 8000/9000**

**PO Box 129
Selibe-Phikwe
Tel: 261 3699**

**PO Box 97
Palapye
Tel: 492 0388**

**Private Bag 38
Francistown
Tel: 241 3635**

**PO Box 219
Maun
Tel: 686 1321**

**PO Box 263
Lobatse
Tel: 533 0566**

For any assistance or clarification, contact our Call Centre at **17649** or visit any of the BURS offices above.