



VAT: APPLICATION FOR REGISTRATION

Please read the notes page carefully before completing this form. Use block letter. Return the completed form to your nearest BURS Office or forward it directly to the Headquarters	For Official Use Only VAT NUMBER <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> </table>																				

NATURE OF PERSON (tick one)																					
1. Company <input type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>	Sole Proprietor <input type="checkbox"/> Other (specify) <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> </table>																				

PARTICULARS OF APPLICANT	
2. Registered Name	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
3. Trade Name	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
4. Postal Address	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
5. Physical Address	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
6. Telephone Number	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
7. Fax Number	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
8. Cell Phone Number	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
9. E-mail Address	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
10. Income Tax Payer Identification Number	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
11. Company Registration Number	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
12. Indicate whether you are (tick all applicable):	Importer <input type="checkbox"/> Exporter <input type="checkbox"/> Agent <input type="checkbox"/>
13. State number of branches covered by this application, if any	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
14. Basic Standard Industrial Classification Code (if known)	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
15. Main Taxable Activity	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
16. Commencement Date of Business	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
17. Date on which business became/will become liable to be registered	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
18. Number of Directors/Partners/Members/Individuals	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>

BUSINESS INFORMATION	
19. As On Date	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
20. Standard Taxable supplies	Value of supplies made/expected to be made annually (in Pula) p <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
21. Zero-Rated Supplies	p <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>
22 Exempt Supplies	p <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"></table>

PARTICULARS OF OFFICIALS

Furnish particulars of two major Directors/Partners/Members/Individuals in spaces below:

23. Official 1 Type Director Partner Member Individual

24. Surname

25. First Names

26. Nationality

27. ID/Passport Number

28. Residential Address

29. Telephone Number 30. Fax number

31. E-mail Address

23. Official 1 Type Director Partner Member Individual

24. Surname

25. First Names

26. Nationality

27. ID/Passport Number

28. Residential Address
29.

29. Telephone Number 30. Fax number

31. E-mail Address

PARTICULARS OF REPRESENTATIVE/PUBLIC OFFICER

32. Surname

33. First Names

34. Capital

35. Residential Address

36. Telephone Number (Work)

37. Telephone Number (Home)

38. Fax Number

39. Cell Phone Number

40. E-mail Address

41. Nationality

42. Passport Number

43. National Identity Number (Omang)

44. Residence Permit Number

PURCHASED BUSINESS

If an existing business was taken over or purchased, state the following

45. Date of take over/purchase

46. Previous VAT Registration Number

47. Trading Name

48. Previous Owner

49. Value of stock and assets transferred (excluding VAT)

P

Value of annual taxable supplies made/expected to be made

50. Year Ending

51. Amount

DETAILS OF BANK ACCOUNT

52. Name of Bank

53. Branch Name

54. Bank Account Number

55. Type of Account

56. Name of Account holder

Confirmation by Bank (to be completed by the bank):

57. Signature

58. Name

59. Designation

BANK STAMP

VAT DEFERMENT ACCOUNT

This part is to be completed only by importers who wish to apply for a VAT deferment account

60. I hereby apply for a VAT deferment account

(Tick if applicable)

61. Estimated/expected annual value of imports

P

62. Provide sales tax account number if you are currently registered for sales tax deferment ST NO.

Applicants without a sales tax deferment account are required to provide security.

DECLARATION OF TRUTH

I _____ hereby declare that the particulars given herein are correct and hereby apply for registration for Value Added Tax and/or VAT Deferment Account..

Signature

Capacity

Date

Warning:

It is a serious offence to provide false information in this application.

It is also a serious offence not to apply for registration as per the VAT Act.

FOR OFFICIAL USE ONLY

Attachments Required

Copy of certificate of Incorporation
Copy of Omang / Passport for
Two Major Directors
Copy of Form 2

Submitted / Not Submitted / Not Required

Submitted / Not Submitted
Submitted / Not Submitted

Business Representative

Submitted / Not Submitted

Recommendation (REGIONAL OFFICE)

VAT Registration / Deferment Account

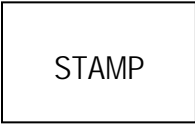
Recommended / Not Recommended

Reasons for refusal

Signature _____

Officer Name

Date



Approval (Head Office)

VAT Registration / Deferment Account
Reason for refusal

Approved / Not Approved

Signature _____

Officer Name

Date



NOTES FOR APPLICATION FOR REGISTRATION

Item No.	<u>NOTES</u>
1.	Place a tick in the appropriate box depending on the nature of your business. Under other, specify the nature of business e.g. trust, welfare organization, central/local authority, club etc.
2.	Insert the name of the legal entity as it appears on legal documents (such as the certificate of incorporation).
3.	Insert the trade name if it is different from the registered name.
5.	Insert the name of the location, street and plot number.
10.	Insert the taxpayer identification number (from your income tax certificate).
13.	If your business has branches please give the number of branches. In a case where you apply to register branches separately please write a letter explaining the reasons why you need to register branches separately and attach it to the application form.
14.	Insert the basic standard industrial classification code.
15.	State the main taxable activity e.g. supermarket, furniture manufacturers, law firm, bottle store, tour operator, wholesaler, garage, auctioneer, etc.
16.	State the date on which business started operating.
17.	Insert the date on which the annual taxable supplies exceeded P250 000 or are expected to exceed P250 000. Auctioneers and government authorities need to register at the date they commence on taxable activities.
18.	Insert number of Directors for companies, partners for partnership, committee members for clubs etc.
20-22	Insert the value of taxable supplies and exempt supplies made or expected to be made annually.
23-31	Furnish particulars for directors for companies, partners for partnership etc. Citizens must provide copies of their ID (Oman), Non citizens must provide copies of their passports.
32-44	A business representative must be the public officer of the company or somebody who is responsible for accounting for the receipt and payment of moneys or funds on behalf of the company.
52-59	The form must be presented to your bank for confirmation of your bank account. Please ensure the bank stamp is enclosed. If you have more than one bank account, please list all of them in a separate sheet. If the bank account is not that of the business, permission by holder must be furnished.
60-62	A guarantee in form of bond is required. This must be 20% of the monthly/expected importation of taxable items or a minimum of P20 000 whichever is greater.

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FOR OFFICIAL USE ONLY

Acknowledgement of Receipt of VAT Application Form (VAT 001.1)

Name of Applicant

Received By

Signature

BURS Office

Reference Number

Date

