

PUBLIC TENDER NOTICE

Botswana Unified Revenue Service (BURS) wishes to invite offers for the below tenders.

1.	BURS/ADM/SER/24/2023-24 PROCUREMENT OF SERVICES FOR THE PROVISION OF SECURITY GUARD SERVICES AT VARIOUS BURS PREMISES FOR A PERIOD OF 24 MONTHS	
	PPADB Code & Grade under the following categories	Code 100: Security Services Sub Code 01: Guard services
	Procurement Method	Open Domestic Bidding (100% Citizens- Reserved)
	Fee	P1,100.00
	Collection Date	17 November 2023
	Tender Closing	08 December 2023

2.	BURS/FIN/SER/25/2023-24 PROCUREMENT OF SERVICES FOR PROVISION OF ANNUAL STATUTORY AUDIT SERVICES TO BOTSWANA UNIFIED REVENUE SERVICE	
	PPADB Code & Grade under the following categories	Code 314 : Finance Related Services Sub Code 04: Auditing services
	Procurement Method	Open Domestic Bidding (100% Citizens - Reserved)
	Fee	P500.00
	Collection Date	17 November 2023
	Tender Closing	08 December 2023

Interested companies are advised to purchase tenders from **07:30 to 12:45 and 13:45 to 16:00 hours during weekdays, at BURS Head Office CBD, Finance Division – Tower block (Motswere), 4th Floor, South wing, Reception.** In line with Government Policy Reform 2015: Affirmative Action in favour of youth, youth companies pay half price to purchase the tenders on production of citizen youth directorship proof.

Botswana Unified Revenue Service (BURS) ONLY accepts Electronic Fund Transfer (EFT) or Point of Sale (POS) as only methods of payment. Bank details are available on request from procurement@burs.org.bw.

The Invitation to Tender can only be collected on production of the official receipt from; Botswana Unified Revenue Service, **Procurement Unit (Motsentsela), South Block, Ground Floor, New BURS Headoffice, Lot 54379, Eastern Commercial Road, CBD, Gaborone.**

Any clarifications or queries relating to the issue of these document should be forwarded to Mr. M. Chite at procurement@burs.org.bw

The response to the Tender, are to be hand delivered or couriered to BURS and deposited in the tender box located at **Procurement Unit (Motsentsela), South Block, Ground Floor, New BURS Headoffice, Lot 54379, Eastern Commercial Road, CBD, Gaborone, not later than 10:00hrs** on the day of closing.