

PUBLIC TENDER NOTICE

Botswana Unified Revenue Service (BURS) wishes to invite offers for the below tenders.

1. TENDER NO: BURS/IT/SUP/27/2024-25: SUPPLIES PROCUREMENT OF CISCO ADVANCED SERVICES FOR THE SUPPLY, DESIGN, INSTALLATION, CONFIGURATION, MIGRATION, TESTING, DOCUMENTATION, TRAINING, AND COMMISSIONING OF CISCO SECURE FIREWALL & FIREWALL MANAGEMENT CENTRE	
PPRA Code & Grade under the following categories	Code: 120 - ICT Technical Support Services Sub code(s): 06 - ICT Security Management and Maintenance Services OR Sub code(s): 08 - ICT Risk Management Services OR Code: 319 - ICT Consultancy Services Sub code(s): 03 - ICT Security Management OR Sub code(s): 04 - ICT Risk Management
Procurement Method	Open Domestic Bidding (100% Citizens - Reserved)
Fee	P500.00
Collection Date	27th September 2024
Tender Closing	25th October 2024
2. TENDER NO: BURS/ADM/SER/28/2024-2025: PROCUREMENT OF SERVICES FOR THE PROVISION OF SECURITY GUARD SERVICES AT VARIOUS BURS PREMISES FOR A PERIOD OF 24 MONTHS	
PPRA Code & Grade under the following categories	Code: 100 – Security Services Sub code(s): 01 – Security Guard Services
Procurement Method	Open Domestic Bidding (100% Citizens - Reserved)
Fee	P500.00
Collection Date	27th September 2024
Tender Closing	25th October 2024
3. TENDER NO: BURS/IAE/SER/29/2024-2025: PROVISION OF SERVICES TO OPERATE AND MANAGE THE BOTSWANA UNIFIED REVENUE SERVICE CONFIDENTIAL HOTLINE SERVICE FOR SIXTY (60) MONTHS.	
PPRA Code & Grade under the following categories	Code: 139 – Miscellaneous Services Sub code(s): 05 – Provision of call centre services
Procurement Method	Open Domestic Bidding
Fee	P250.00
Collection Date	27th September 2024
Tender Closing	25th October 2024
4. TENDER NO: BURS/ADM/SER/31/2024-2025: PROCUREMENT OF SERVICES FOR SUPPLY, INSTALLATION, CONFIGURATION, TRAINING, SUPPORT AND MAINTENANCE OF AN ELECTRONIC DOCUMENT AND RECORDS MANAGEMENT SYSTEM (EDRMS)	
PPRA Code & Grade under the following categories	Code: 120 - ICT Technical Support Services Sub code(s): 01 - Systems Development Services and maintenance services AND Sub code(s): 02 - Server Management and maintenance services AND Sub code(s): 09 - Imaging, data capture and migration services
Procurement Method	Open International Bidding
Fee	P2000.00
Collection Date	27th September 2024
Non - Compulsory Pre bid meeting	A non-compulsory pre-bid virtual meeting (TEAMS APP) with all bidders who have bought the ITT will be held on the 15th October 2024 at 0900hrs-1100hrs
Tender Closing	8th November 2024

Interested companies are advised to purchase tenders from **07:30 to 12:45 and 13:45 to 16:00 hours during weekdays, at BURS Head Office CBD, Finance Division – Tower block (Motswere), 4th Floor, South wing, Reception.** In line with Government Policy Reform 2015: Affirmative Action in favour of youth, youth companies pay half price to purchase the tenders on production of citizen youth directorship proof.

Botswana Unified Revenue Service (BURS) ONLY accepts Electronic Fund Transfer (EFT) or Point of Sale (POS) as only methods of payment. Bank details are available on request from procurement@burs.org.bw.

The Invitation to Tender can only be collected on production of the official receipt from; Botswana Unified Revenue Service, **Procurement Unit (Motsentsela), South Block, Ground Floor, New BURS Headoffice, Lot 54379, Eastern Commercial Road, CBD, Gaborone.**

Any clarifications or queries relating to the issue of these document should be forwarded to Procurement unit at procurement@burs.org.bw

The response to the Tender, are to be hand delivered or couriered to BURS and deposited in the tender box located at **Procurement Unit (Motsentsela), South Block, Ground Floor, New BURS Headoffice, Lot 54379, Eastern Commercial Road, CBD, Gaborone, not later than 10:00hrs** on the day of closing. Bidders are informed that public opening procedure shall be followed. A copy of the record of tender opening shall be sent to all bidders who have submitted their bids.