

PUBLIC TENDER NOTICE

Botswana Unified Revenue Service (BURS) wishes to invite offers for the below tenders.

1.	BURS/ADM/WRKS/33/2024-2025 - A WORKS CONTRACT FOR THE REPLACEMENT OF PORCELAIN FLOOR TILES ON THE BURS HEAD OFFICE RECEPTION AREAS.				
	PPRA Code & Grade under the following categories	Code: 01 - Building Construction Works and Maintenance Sub code(s): 01 - Building Construction Grade: A			
	Procurement Method	Open Domestic Bidding (100% Citizens - Reserved)			
	Tender Estimate	BWP1,900,000.00			
	Fee	P250.00			
	Collection Date	25th October 2024			
	Compulsory Site Visit	LOCATION	VENUE	DATE	TIME
		BURS Head Office, Gabs, CBD	BURS H/Office – Auxiliary Block	5 th November 2024	1000hrs
	Tender Closing	15th November 2024			
2.	BURS/ITD/SUP/34/2024-2025 - PROCUREMENT FOR THE SUPPLY OF SYMANTEC ENDPOINT SECURITY COMPLETE LICENCES FOR THREE (3) YEARS WITH ANNUAL BILLING AND PROFESSIONAL SERVICES TO UPGRADE TO SYMANTEC ENDPOINT SECURITY COMPLETE				
	PPRA Code & Grade under the following categories	Code: 120 - ICT Technical Support Services Sub code: 06 - ICT Security Management and Maintenance Services OR Sub code: 08 - ICT Risk Management Services OR Code: 319 - ICT Consultancy Services Sub code: 03 - ICT Security Management OR Sub Code: 04 - ICT Risk Management			
	Procurement Method	Open Domestic Bidding (100% Citizens - Reserved)			
	Fee	P250.00			
	Collection Date	25th October 2024			
	Tender Closing	15th November 2024			
3.	BURS/ITD/SUP/35/2024-2025 - PROCUREMENT OF SUBSCRIPTION RENEWAL FOR KNOWBE4 CYBERSECURITY AWARENESS PROGRAM				
	PPRA Code & Grade under the following categories	Code: 120 - ICT Technical Support Services Sub code: 06 - ICT Security Management and Maintenance Services OR Sub code: 08 - ICT Risk Management Services OR Code: 319 - ICT Consultancy Services Sub code: 03 - ICT Security Management OR Sub Code: 04 - ICT Risk Management			
	Procurement Method	Open Domestic Bidding (100% Citizens - Reserved)			
	Fee	P250.00			
	Collection Date	25th October 2024			
	Tender Closing	15th November 2024			
4.	BURS/ADM/SER/36/2024-2025 - PROCUREMENT OF SERVICES FOR CLEANING OF BURS OFFICES IN LOBATSE REGIONAL OFFICE, PIONEER BORDER GATE AND RAMATLABAMA BORDER FOR A PERIOD OF THIRTY-SIX (36) MONTHS				
	PPRA Code & Grade under the following categories	Code: 103 - Collection and Disposal of hazardous Material Sub code(s): 03 - Clinical waste collection, disposal and related services AND Code: 132 - Cleaning Services Sub code: 01 - Building cleaning services (including windows, carpets and others)			
	Procurement Method	Open Domestic Bidding (100% Citizens - Reserved)			
	Fee	P500.00			
	Collection Date	25th October 2024			
	Compulsory Site Visit	LOCATION	DATE	TIME	
		Ramatlabama Border (Botswana side)	11th November 2024	0900hrs	
		Lobatse Regional Office	11th November 2024	1200hrs	
		Pioneer Border (Botswana Side)	11th November 2024	1400hrs	
		NB: Bidders to assemble at Border/ Premises main gates			
	Tender Closing	22nd November 2024.			
5.	BURS/ADM/SER/37/2024-2025 - PROCUREMENT OF SERVICES FOR CLEANING AT KASANE REGIONAL OFFICE, INLAND OFFICE, FERRY OFFICES, KASANE AIRPORT, NGOMA BORDER AND KAZUNGULA ROAD BORDER FOR A PERIOD OF THIRTY-SIX (36) MONTHS				
	PPRA Code & Grade under the following categories	Code: 103 - Collection and Disposal of hazardous Material Sub code(s): 03 - Clinical waste collection, disposal and related services AND Code: 132 - Cleaning Services Sub code: 01 - Building cleaning services (including windows, carpets and others)			
	Procurement Method	Open Domestic Bidding (100% Citizens - Reserved)			
	Fee	P500.00			
	Collection Date	25th October 2024			
	Compulsory Site Visit	LOCATION	DATE	TIME	
		Ngoma Border (Botswana side)	13th November 2024	0900hrs	
		Kasane Airport	13th November 2024	1130hrs	
		Kasane Inland Office	13th November 2024	1230hrs	
		Kasane Regional Office	13th November 2024	1300hrs	
		Ferry Office	13th November 2024	1400hrs	
		Kazungula Ferry Border (Botswana Side)	13th November 2024	1500hrs	
		NB: i. Bidders to assemble at the Premises main entrance ii. For Kasane Airport site visit there is a compulsory non- refundable permit fee for entry into the airport amounting to P347.00 to be paid by the bidder, which should be done at the airport before the site visit day. Identity/ Omang numbers, names and surnames of individuals attending the site visit should be sent (emailed) by the 8th November 2024 by 12:00 noon to procurement@ burs.org.bw and copy to gmoshashane@burs.org.bw for processing of permits for entry into Kasane Airport. You are required to wear a compulsory reflective jacket during the site visit at Kasane airport.			
	Tender Closing	22nd November 2024.			
6.	BURS/ITD/SER/38/2024-2025 PROCUREMENT OF DEVELOPMENT SERVICES FOR iOS MOBILE APPLICATION FOR BURS				
	PPRA Code & Grade under the following categories	Code: 120 - ICT Technical Support Services Sub code(s): 01 - Systems Development Services and maintenance services			
	Procurement Method	Open Domestic Bidding (100% Citizens - Reserved)			
	Fee	P100.00			
	Collection Date	25th October 2024			
	Tender Closing	22nd November 2024.			

Interested companies are advised to purchase tenders from **07:30 to 12:45 and 13:45 to 16:00 hours during weekdays, at BURS Head Office CBD, Finance Division – Tower block (Motswere), 4th Floor, South wing, Reception.** In line with Government Policy Reform 2015: Affirmative Action in favour of youth, youth companies pay half price to purchase the tenders on production of citizen youth directorship proof.

Botswana Unified Revenue Service (BURS) ONLY accepts Electronic Fund Transfer (EFT) or Point of Sale (POS) as only methods of payment. Bank details are available on request from procurement@burs.org.bw.

The Invitation to Tender can only be collected on production of the official receipt from; Botswana Unified Revenue Service, **Procurement Unit (Motsentsela), South Block, Ground Floor, New BURS Headoffice, Lot 54379, Eastern Commercial Road, CBD, Gaborone.**

Any clarifications or queries relating to the issue of these document should be forwarded to Procurement unit at procurement@burs.org.bw

The response to the Tender, are to be hand delivered or couriered to BURS and deposited in the tender box located at **Procurement Unit (Motsentsela), South Block, Ground Floor, New BURS Headoffice, Lot 54379, Eastern Commercial Road, CBD, Gaborone, not later than 10:00hrs on the day of closing.** Bidders are informed that public bid opening procedure shall be followed.